



MAHARASHTRA MARITIME BOARD

Transport and Ports,
Home Department,
Government of Maharashtra

CITIZENS CHARTER



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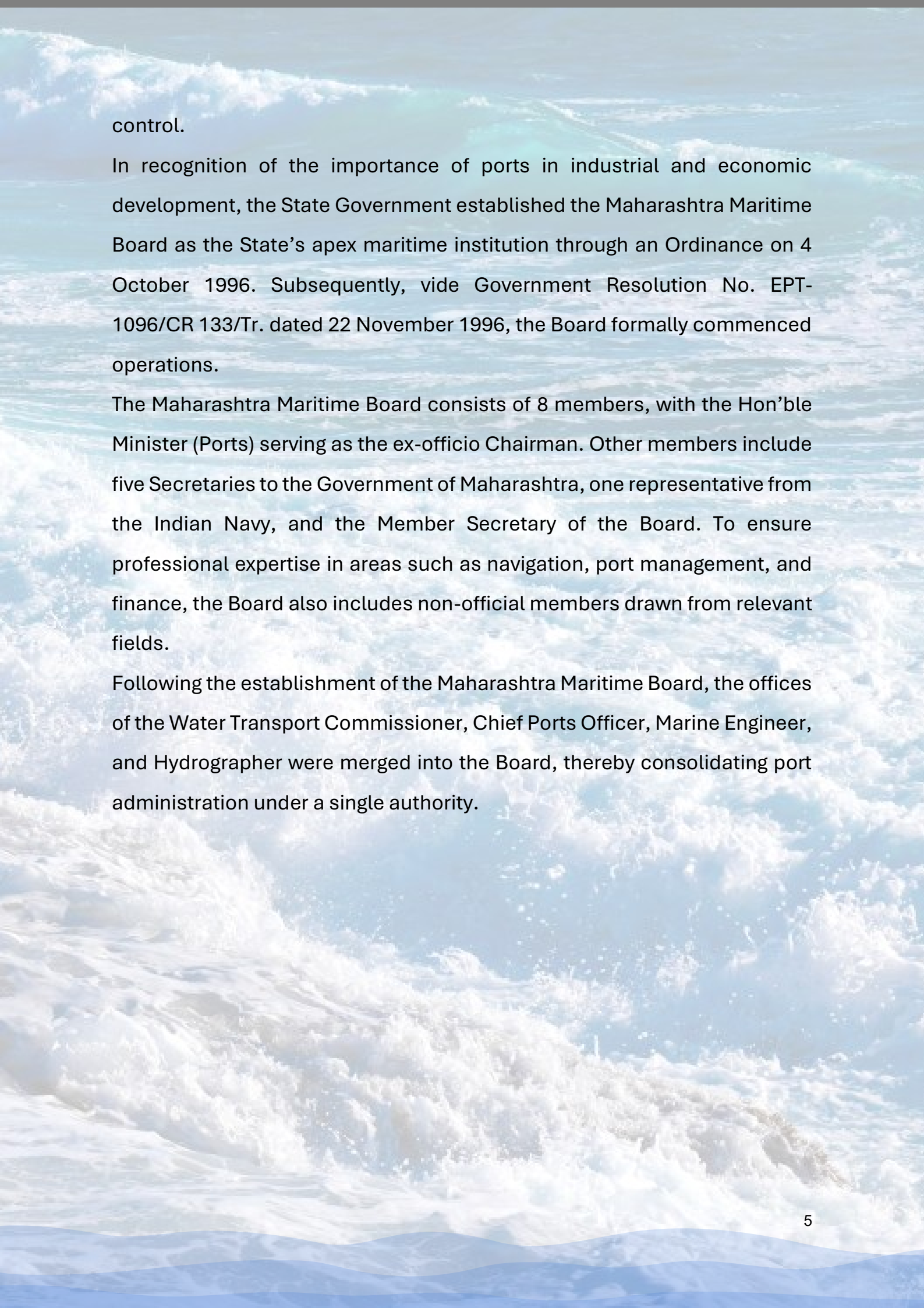
Preface

The Citizens Charter of the Maharashtra Maritime Board (MMB) has been prepared to provide citizens with clear and comprehensive information about the Board's departments, their composition, functions, and the services they deliver. It also outlines the Acts administered by the Board.

Maharashtra has a coastline of 877 km, along which there are 2 Major Ports, 48 other than Major ports, with 16 Cargo handling non-major Ports in the seven coastal districts of Palghar, Mumbai City, Mumbai Suburban, Thane, Raigad, Ratnagiri, and Sindhudurg. Numerous rivers and creeks along this coastline merge into the sea, making water-based connectivity vital, as many parts of this region are remote and difficult to access by road.

Until 1960, there was no independent port administration in the State. The management of ports was entrusted to the Central Government on an agency basis. Responding to public demand, the State Government decided to establish a separate department for port development. Accordingly, with effect from 1 April 1963, a dedicated office was set up under the then Department of Buildings and Communications. This port organization was created to strengthen port development, improve connectivity, streamline revenue recovery, and ensure effective implementation of rules governing port operations and vessel movement.

To bring greater order and efficiency to port administration, the State Government, through its orders dated 31 August 1990 (effective from 30 June 1990), created the post of Head of the Ports Department, designated as the Transport Commissioner, an officer from the Indian Administrative Service cadre. The offices of the Chief Ports Officer, Hydrographer, Marine Engineer & Chief Surveyor, and Chief Engineer were placed under his

The background of the page is a photograph of ocean waves. The water is a vibrant blue, and the white foam of the waves is prominent, especially in the foreground and middle ground. The waves appear to be breaking, creating a sense of movement and energy. The overall tone is bright and natural.

control.

In recognition of the importance of ports in industrial and economic development, the State Government established the Maharashtra Maritime Board as the State's apex maritime institution through an Ordinance on 4 October 1996. Subsequently, vide Government Resolution No. EPT-1096/CR 133/Tr. dated 22 November 1996, the Board formally commenced operations.

The Maharashtra Maritime Board consists of 8 members, with the Hon'ble Minister (Ports) serving as the ex-officio Chairman. Other members include five Secretaries to the Government of Maharashtra, one representative from the Indian Navy, and the Member Secretary of the Board. To ensure professional expertise in areas such as navigation, port management, and finance, the Board also includes non-official members drawn from relevant fields.

Following the establishment of the Maharashtra Maritime Board, the offices of the Water Transport Commissioner, Chief Ports Officer, Marine Engineer, and Hydrographer were merged into the Board, thereby consolidating port administration under a single authority.

Maharashtra Maritime Board (MMB) — At a Glance

Who we are

The Maharashtra Maritime Board (MMB) is the nodal State authority managing and regulating all notified ports, jetties, and waterways along Maharashtra's 877 km coastline. We enable safe, sustainable, and efficient maritime transport and coastal development.

Where we operate

- **5 Port Groups** covering the Maharashtra Coast
- **48 other than Major ports** across Raigad, Ratnagiri, Sindhudurg, Palghar, Thane, and Mumbai districts
- Services delivered through **Regional Port Offices** in each group

Our vision

To strengthen Maharashtra's maritime sector as a driver of economic growth, sustainable coastal development, and safe navigation.

Key services for citizens

- Registration of new vessels
- Surveys & issuance of certificates
- Permissions for passenger routes, houseboats, cruises, events, ODCs
- Port clearances and dredging permissions
- Sale of tide tables & hydrographic charts

Service standards

- Registration of vessel: 12 working days

- Passenger route permission: 45 working days
- Survey & certification: 45 working days
- Event permission: 15 working days

Contact (Head Office, Mumbai)

Maharashtra Maritime Board

3rd Floor, Indian Mercantile Chambers, Ramjibhai Kamani Marg, Ballard

Estate, Mumbai – 400001

Phone: +91-22-69041704| Email: info@mmb.maharashtra.gov.in

Website: [www.mahammb.maharashtra.gov.in]

1. Place of Maharashtra Maritime Board in the Government Administration

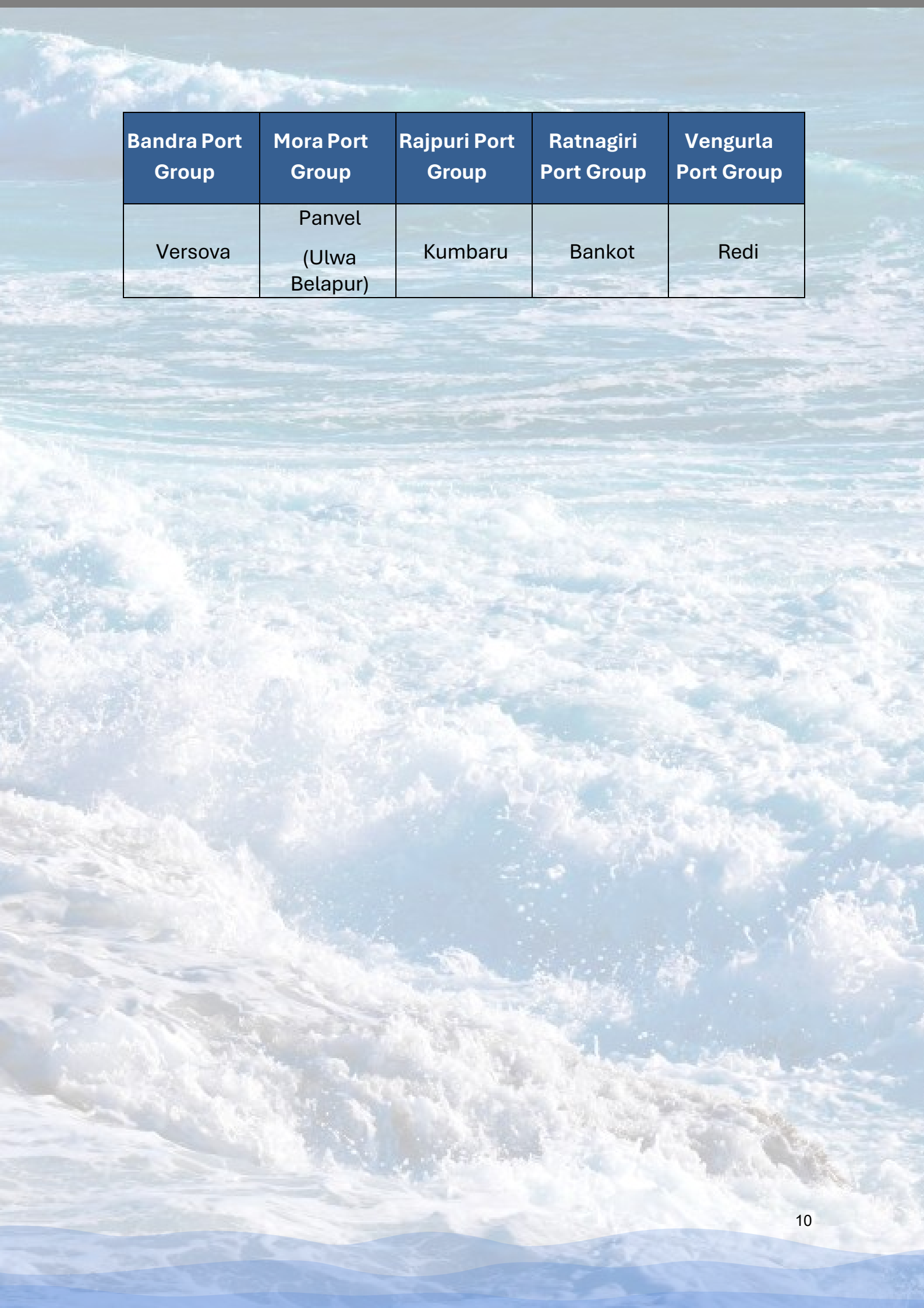
The Maharashtra Maritime Board is functioning under the administrative Control of the Home Department (Ports) of the Government of Maharashtra.

2. Port Group-wise jurisdiction of Maharashtra Maritime Board

Maharashtra has a coastline of approximately 877 km along the Arabian Sea, encompassing seven coastal districts — Palghar, Mumbai City, Mumbai Suburban, Thane, Raigad, Ratnagiri, and Sindhudurg. This maritime belt hosts three Major Ports — Mumbai Port, Jawaharlal Nehru Port, and the upcoming VadHAVAN Port — in addition to 48 other than Major Ports . For administrative efficiency, these 48 other than Major Ports have been organized into five regional groups, each under the jurisdiction of a Regional Port Officer, as follows:

Port Groups

Bandra Port Group	Mora Port Group	Rajpuri Port Group	Ratnagiri Port Group	Vengurla Port Group
Dahanu	Vasai	Thal (Revas)	Ratnagiri	Purnagad
Tarapur	Kalyan	Alibuag	Varoda (Tivari)	Jaitapur
Navapur	Bhivandi	Revdanda	Jaygad	Vijaydurg
Satpati	Thane	Borli-Mandala	Borya	Devgad
Kelva (Mahim)	Mora	Nandgaon	Palshet	Achara
Arnala (Dativare)	Karnja	Murud-Janjira	Dabhol	Malvan
Uttan	Mandva	Rajpuri (Dighi)	Harne	Nivati
Manori	Trombe	Mandad	Kelshi	Vengurla



Bandra Port Group	Mora Port Group	Rajpuri Port Group	Ratnagiri Port Group	Vengurla Port Group
Versova	Panvel (Ulwa Belapur)	Kumbaru	Bankot	Redi

3. Vision & Mission of Maharashtra Maritime Board

Vision:

To be a highly effective, proficient, accountable and progressive maritime agency committed to positioning Maharashtra as the leading state in the maritime activity through efficient, sustainable and green initiatives.

Mission:

Accelerate integrated development of Maharashtra's coastline by facilitating a business-friendly investment environment and port conservation through futuristic policies and innovative port regulatory systems.

4. Stakeholders of the Maharashtra Maritime Board

- Port and Jetty Operators
- Shipyard and Boat Repair/ Recycling Operators
- Vessel Owners and Operators
- Passengers and Commuters utilizing Water Transport Services
- Fishermen and the Fisherfolk Community
- Industrial Units and Entrepreneurs utilizing Port Land and Infrastructure
- Tourism and Cruise Operators (including Coastal, Inland, and Island Tourism Operators)
- Regulatory and Government Agencies (State and Central)
- Local Communities residing in Coastal and Port-adjacent Areas
- Educational and Training Institutions in the Maritime Sector

5. Expectations of the Citizens from the Maharashtra Maritime Board

Citizens and stakeholders expect the Maharashtra Maritime Board to:

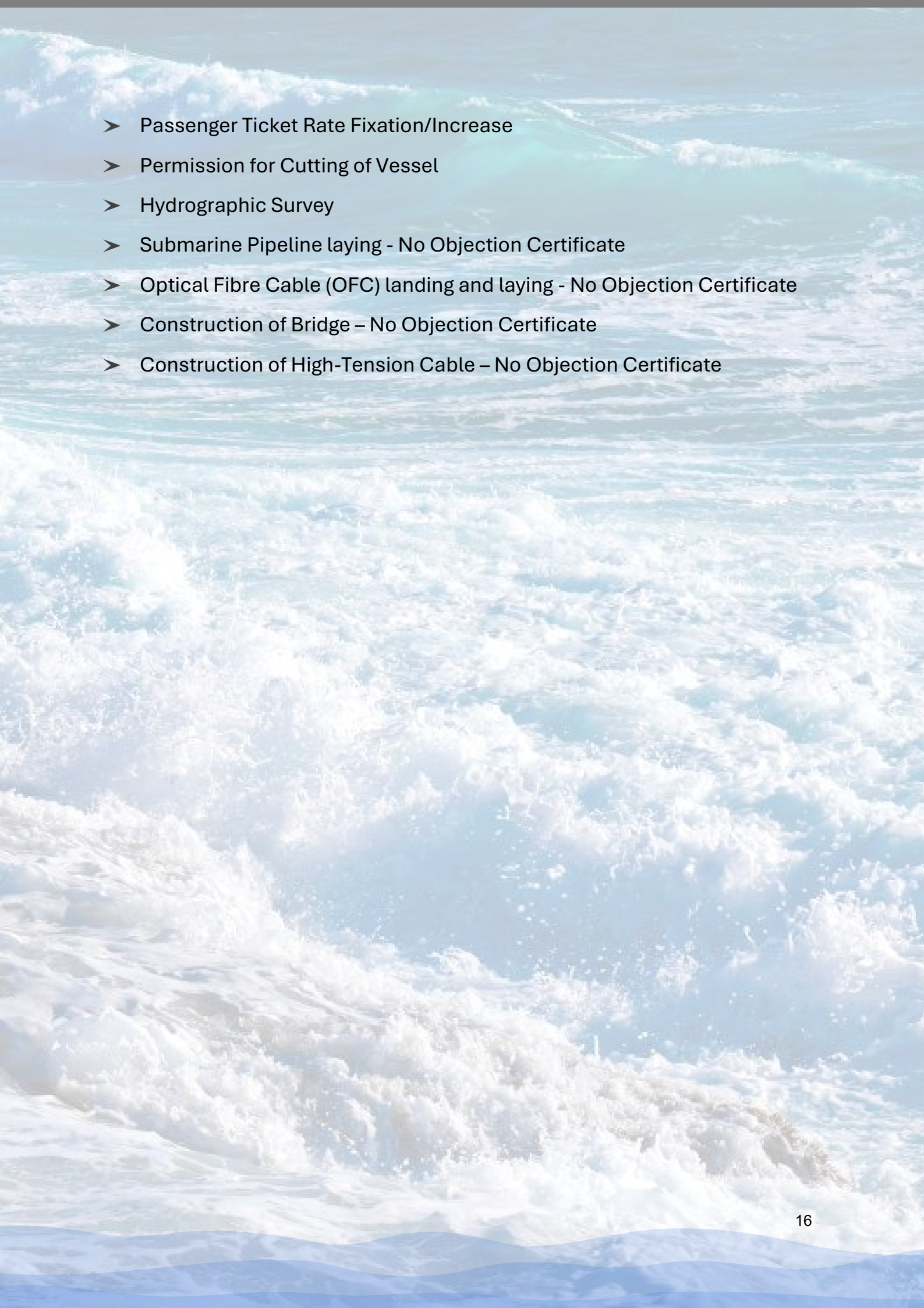
- Develop, modernize, and maintain ports, jetties, and coastal infrastructure, with effective hinterland connectivity.
- Promote sustainable and environmentally responsible port development.
- Ensure safe, efficient, and reliable water transport through regulated vessel operations and navigational safety measures.
- Provide timely registration, renewal, and statutory survey of vessels, boats, catamarans, and related craft.
- Facilitate transparent licensing, permissions, and allotment of port land and facilities.
- Support fishermen and coastal communities through dedicated infrastructure such as fishing harbours and landing centres.
- Enable maritime trade, industry, and shipyard development, encouraging private participation and investment.
- Maintain affordable and user-friendly passenger services, including grievance redressal mechanisms.
- Enforce statutory Acts, rules, and safety standards across all maritime operations.
- Foster capacity building and skill development in the maritime sector.

6. Functions of Maharashtra Maritime Board

- Development, regulation, and management of other than major ports and handling of cargo in the State of Maharashtra.
- Development, regulation, and management of passenger water transport including construction of infrastructure facilities like jetties, terminals, approach roads etc.
- Registration and survey of vessels in accordance with the Inland Vessels Act, 2021 (replaces Inland Vessels Act 1917).
- Enforcement of applicable Maritime Acts and Rules for effective administration and conservancy of ports, including regulation of traffic, fare structures, and licensing of crafts.
- Promotion of coastal shipping, inland water transport, shipbuilding, and ship repair activities.
- Facilitation of projects supporting fisheries, tourism, and cruise services.
- Collaboration with private stakeholders and Government agencies for creation of modern port and maritime infrastructure.
- Conduct of hydrographic surveys and allied investigations along the Maharashtra coast, including creeks and rivers in the Konkan region.
- Certification of vessel crew as per provisions of the Inland Vessels Act, 2021 (replaces Inland Vessels Act 1917).
- Execution of dredging works in navigational channels and maintenance of navigational aids to facilitate safe passenger water transport.

7. Services provided by Maharashtra Maritime Board

- Permissions for Construction of Port
- Permissions for Constructing and using Captive Jetty
- Permissions for Constructing and using Shipbuilding, Ship Repair and Ship Recycling Facility
- Permissions for Construction of Marina & Floatels
- Survey of Vessels
- Sale of Hydrography Chart
- Sale of Tide Table
- Geotechnical, Geophysical and Hydrographic Survey Permission
- Permission for handling Over Dimensional Cargo (ODC) from MMB jetties
- Permission for Hydrographic survey / geophysical survey / geotechnical survey for port planning, DPR preparation etc.
- Permission for Dredging in Navigation Channel as per the request of Port Operators
- To issue new passenger transport license and renewal
- Registration of Vessel
- Passenger Route permission — New Application
- Passenger Route permission — Renewal Application
- Permission to Start House Boat
- Permission to Start Harbour Cruise
- Permission to Transport labour
- Port Clearance
- Permission for Events & Programmes
- Sand depo permission

- 
- Passenger Ticket Rate Fixation/Increase
 - Permission for Cutting of Vessel
 - Hydrographic Survey
 - Submarine Pipeline laying - No Objection Certificate
 - Optical Fibre Cable (OFC) landing and laying - No Objection Certificate
 - Construction of Bridge – No Objection Certificate
 - Construction of High-Tension Cable – No Objection Certificate

8. Registration & Survey of the Vessels under the Inland Vessels Act 2021 (replaces Inland Vessels Act 1917).

The Government under Inland Vessels Act 2021 has issued notification No: F. No. IWT-11011/91/2021-IWT dated 16/02/2021 for registration of vessels in the state and declared the place of registration at Mumbai, Thane, Murud-Janjira, Ratnagiri & Vengurla Maharashtra Maritime Board Port office of Bandra, Mora, Rajpuri (Murud-Janjira), Ratnagiri & Vengurla Port Office as Registration officers.

The documents to be submitted for Registration & Survey of Vessels under Inland Vessels Act 2021 (replaces Inland Vessels Act 1917):-

Sr. No.	Form type	Documents Required	Time of Completion
1.	Registration of Vessel — For Marking and Carving Note (New Vessel)	<ul style="list-style-type: none">• Electricity Bill• PAN/ Motor Driving License/ Passport/ Aadhar Card (Submit any 1)• Indemnity Bond (200 Rs. Stamp Paper)• Board Resolution for authorizing an “Authorized Signatory for Making the application” (Optional) – Only for company• Receipts of engine• Declaration of Ownership on 100 Rs. Stamp Paper• Certificate of Builder• GA Plan• Certificate of Incorporation	12 Days

Sr. No.	Form type	Documents Required	Time of Completion
		(Optional – Company) <ul style="list-style-type: none"> • Tonnage Calculation • Photos of Vessel with different angles – (3 photos) • Bill of Purchase 	
2.	Application of New Vessel after Vessel Survey	<ul style="list-style-type: none"> • Application Form • Marking and Carving Note • Vessel Survey Certificate 	12 Days
3.	Change in Ownership	<ul style="list-style-type: none"> • PAN/ Motor Driving License/ Passport/ Aadhar Card (Submit any 1) • Certificate of Incorporation (Optional) – Only for Company • Board Resolution for authorizing an “Authorized Signatory for Making the application” (Optional) – Only for company • Declaration of Ownership on 100 Rs. Stamp Paper • Photos of Vessel with different angles – (3 photos) • Survey Certificate • Deed of Sale • Original VRC • No Dues Declaration • Indemnity Bond (Rs. 200 Stamp Paper & with Notary) 	12 Days

Sr. No.	Form type	Documents Required	Time of Completion
4.	Alteration (Modification in Size/Shape etc.)	<ul style="list-style-type: none"> • Certificate of Builder • GA Plan • Tonnage Calculation • Photos of Vessel with different angles – (3 photos) • Survey Certificate • Launching fee / Receipt of construction fee receipt 	12 Days
5.	Change in Engine	<ul style="list-style-type: none"> • New Engine Receipt • Engine Change Affidavit on Rs. 100 Stamp Paper Notarized • Vessel Survey of Engine Change • Photos of Vessel with different angles – (3 photos) 	12 Days
6.	Change of Residence / Place of Business	<ul style="list-style-type: none"> • Application Form • Certificate of Builder • GA Plan • Tonnage Calculation • Photos of Vessel with different angles – (3 photos) • Survey Certificate • Launching fee / (Receipt of construction fee) / Receipt of lease rent (As per requirement) 	12 Days

9. The Legal Framework for the work of the Maharashtra Maritime Board.

- Indian Ports Act- 1908 [Now Indian Port Bill 2025],
- Maharashtra Maritime Board Act- 1996.
- Merchant Shipping Act- 1958 [Now Merchant Shipping Act- 2025].
- Maharashtra Minor Ports (Passenger Vessels) Rules- 1963.
- Inland Vessels Act 2021. [replaces Inland Vessels Act 1917]

10. Policies & Initiatives for Maritime Development

A. Maharashtra Maritime Development Policy 2023 for Port Projects:-

The Maharashtra Maritime Development Policy (MMDP) 2023, effective upon its notification, serves as the overarching framework for the holistic growth of the state's maritime sector. Building upon previous policies dating back to 1996, the MMDP 2023 addresses the comprehensive development and management of Maharashtra's 877-kilometer coastline, encompassing its two Major Ports and 48 other than Major Ports. This policy categorizes Port Projects (Micro, Small, Medium, Large, and Mega Ports) based on minimum Fixed Capital Investment (FCI) and cargo handling capacity, with concession periods ranging from 30 to 70 years.

Classification of Ports as per MMDP-2023

S. No.	Category of Port	Minimum FCI (INR Crores)	Minimum Cargo Handling Capacity (MMTPA)	Concession/Lease Period
1	Micro Port	10	1	30 + 20 years
2	Small Port	50	10	30 + 20 years
3	Medium Port	250	25	50 + 20 years
4	Large Port	750	50	50 + 20 years
5	Mega Port	3000	100	70 + 20 years

a) Procedure for allotment

- Unsolicited proposal (private entity) – Swiss Challenge
- Unsolicited proposal (Government entity) – Nomination
- Solicited proposal - Transparent bidding

The Ports (Other than Major) that are currently Operational

Sl. No.	Name of Port	Port Classification as per			Port Operator	Cargo Handling Capacity (MMT)	Type of Cargo
		Cargo Capacity	Cargo Usage	Cargo Movement			
1	Jaigad	Large	Port	EXIM & Coastal	Coal, Bauxite	55	Coal, Bauxite
2	Dharamtar	Medium	Captive Jetties	EXIM & Coastal	Iron Ore, Coal	34	Iron Ore, Coal
3	Dharamtar	Micro	Port	EXIM & Coastal	Coal, Sulphur	5	Coal, Sulphur
4	Dabhol	Micro	Captive Jetties	EXIM	LNG	5	LNG
5	Ulwa Belapur	Micro	Captive Jetties	Coastal	Cement	2.2	Cement
6	Karanja	Micro	Port	EXIM & Coastal	Coal, HR coils, Project Cargo	5	Coal, HR coils, Project Cargo
7	Redi	Micro	Port	EXIM	Iron Ore	2	Iron Ore
8	Revdanda	Micro	Captive Jetties	EXIM & Coastal	Iron Ore	1	Iron Ore
9	Dighi, Rajpuri	Small	Port	EXIM & Coastal	Bauxite, HR Coil	10	Bauxite, HR Coil
10	Ratnagiri	Micro	Captive Jetties	EXIM	EDC, Coal	1	EDC, Coal
11	Ratnagiri	Micro	Port	Coastal	Clinker	0.45	Clinker
12	Bankot	Micro	Captive Jetties	EXIM	Bauxite	0.5	Bauxite

Sl. No.	Name of Port	Port Classification as per			Port Operator	Cargo Handling Capacity (MMT)	Type of Cargo
		Cargo Capacity	Cargo Usage	Cargo Movement			
13	Revdanda	Micro	Port	EXIM	Coal	1	Coal
14	Jaigad	Micro	Port	EXIM & Coastal	Laterite	3	Laterite
15	Trombay	Micro	Port	Coastal	-	2	-
16	Dahanu	Micro	Port	EXIM	Coal	0.6	Coal
Total						127.75	

b) Incentives:

- Approval of ToR for environmental impact assessment for solicited projects

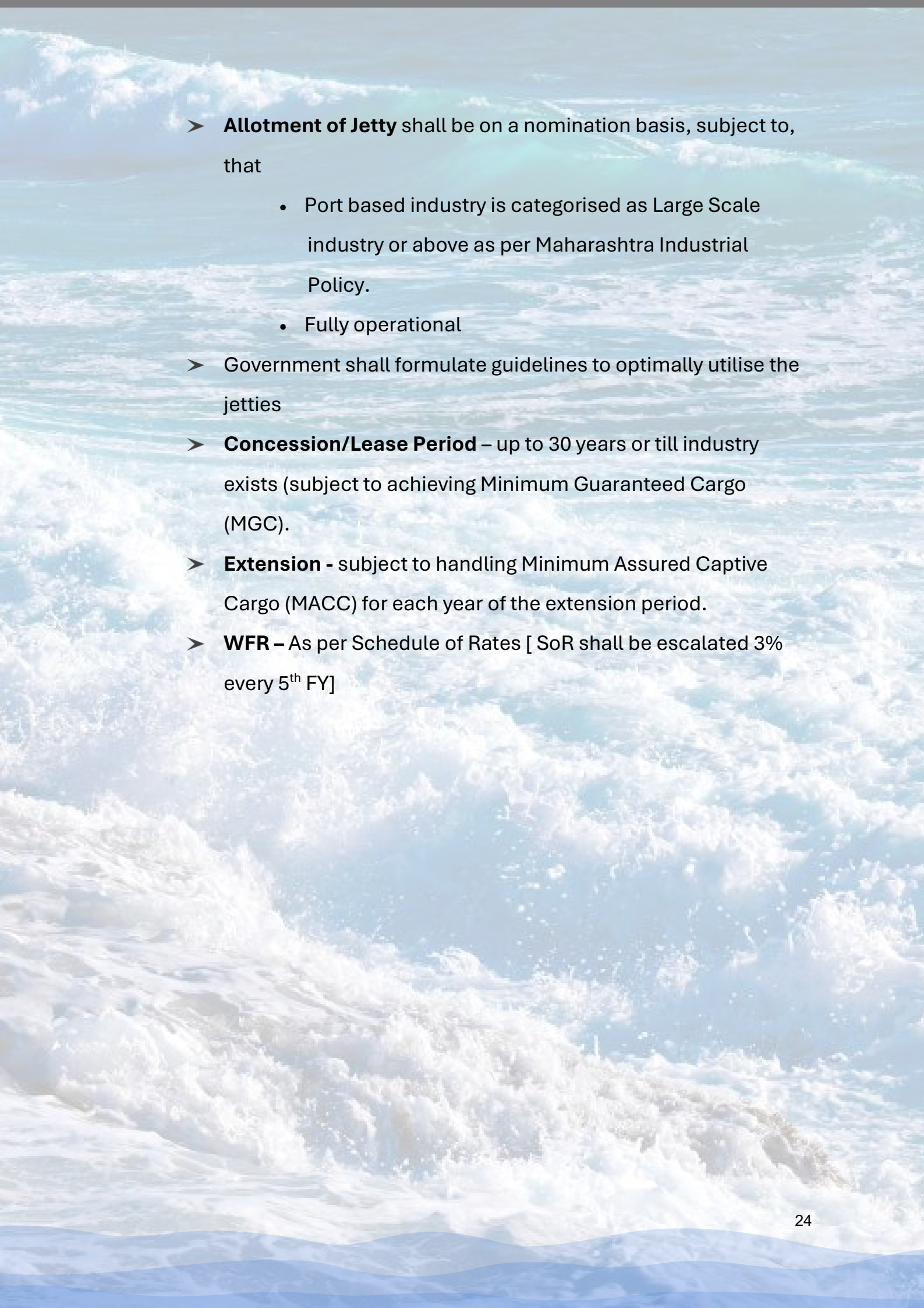
c) Fiscal Incentives

- i. Exemption from royalty on Minor Minerals
- ii. Exemption from non-agricultural assessment charges
- iii. Exemption from electricity duty
- iv. Exemption from stamp duty
- v. Applicability of industrial power tariff to PPP Ports
- vi. State Goods and Services Tax exemption for inputs required in the construction phase
- vii. Exemption from Port Dues
- viii. Customised Incentive Package for Port Projects

d) Ports available for development

- Vijaydurg

e) Captive Jetty

- 
- **Allotment of Jetty** shall be on a nomination basis, subject to, that
 - Port based industry is categorised as Large Scale industry or above as per Maharashtra Industrial Policy.
 - Fully operational
 - Government shall formulate guidelines to optimally utilise the jetties
 - **Concession/Lease Period** – up to 30 years or till industry exists (subject to achieving Minimum Guaranteed Cargo (MGC).
 - **Extension** - subject to handling Minimum Assured Captive Cargo (MACC) for each year of the extension period.
 - **WFR** – As per Schedule of Rates [SoR shall be escalated 3% every 5th FY]

B. Development of Water Transportation under a Centrally Sponsored Scheme:

Throughout Maharashtra, there are Creeks, Rivers, Tanks and Canal available for internal water transportation. Through MMDP 2023, MMB identified specific routes for systematic development:

1. Kalyan-Thane-Mumbai Waterway, Vasai Creek and Ulhas River System
2. Dabhol Creek-Vashishti River System
3. Amba River
4. Revdanda Creek-Kundalika River System
5. Palghar District: Vasai Creek and Vaitarna Creek
6. Thane District: Ulhas Creek and Panvel Creek
7. Raigad District: Bankot Creek and Revdanda Creek
8. Ratnagiri District: Jaigad Creek, Bhatya Creek and Dabhol Creek
9. Sindhudurg District: Terekhol Creek, Karli Creek, Kalaval Creek Vijaydurg Creek and any other waterway as may be prioritised.

The State Government will also encourage private sector participation in the areas listed below for the identified routes:

- Ownership and operation of vessels for cargo and passengers
- Development and maintenance of navigation channels
- Provision and operation of mechanised cargo handling systems
- Setting up and maintenance of navigational equipment
- Provision of pilotage services

C. Passenger Water Transport in Mumbai Metropolitan Region

MMB has developed an ambitious plan for 10 passenger waterway routes serviced by 75 eco-friendly boats and 29 modern jetty terminals. The network is designed to carry between 1 crore to 1.63 crore passengers annually by 2031.

A Detailed Project Report (DPR) is underway, with phase-wise implementation planned to enhance commuter convenience and ease of travel.

The 10 identified PWT routes are as follows:

1. Vasai – Mira Bhayander – Fountain Junction – Gaimukh – Nagale – Kalher
2. Kalyan – Mumbra – Kalher – Kolshet
3. Kalher – Mulund – Airoli – Vashi – NMIA
4. Vashi – NMIA
5. Belapur - NMIA
6. Gateway – NMIA
7. Gateway – Vashi
8. Vasai – Marve
9. Borivali – Marve – Versova – Bandra
10. – Bandra – Worli – Nariman point

D. Off-shore / Coastal Recreation

- Measures to boost **Cruise Tourism**:
 - Lighthouses and other tourist and heritage destinations will be developed along cruise circuits with the help of the relevant authorities.
 - Assistance will be provided to cruise operators to partner with other operators in their cruising circuits for tourism activities such as water sports etc.
 - Priority berthing will be offered to cruise vessels at all Ports/ Jetties.
 - The immigration procedure for international passengers will follow the internationally accepted norms.
- **Floatels, Houseboats, and Seaplanes** – 30 years + 5 years (extendable).
- **Fishing Vessels** may be used for recreational facilities to augment revenue and to promote recreational services.
- **Incentives for offshore/ coastal recreation:**
 - **25% concession on Port Dues**
 - **75% concession on passenger levy** for tickets (for 3 years)
- **Amphibian Buses, Harbour/River Cruises & Floating Cottages** – MMB shall encourage these recreational activities with minimal to no hindrance with the existing cargo and passenger operations.
- MMB shall also encourage the **utilization of decommissioned submarines and warships** to promote the tourism activities, Incentive for Systematic utilization of the seashore for various other programmes.

E. Maharashtra Shipbuilding, Ship Repair and Ship Recycling Policy 2025

❖ Vision

- To establish Maharashtra as a leading hub for shipbuilding, ship repair, and ship recycling in India.
- Leverage its 877 km long coastline, strategic location, industrial base, and skilled workforce.
- Develop a green, sustainable, and globally competitive maritime economy through cutting-edge infrastructure and innovation.

❖ Mission

- Achieve one-third of India's targets in shipbuilding, ship repair, and recycling as per Maritime India Vision (MIV) 2030 and Maritime Amrit Kaal Vision (MAKV) 2047.
- Overcome India's cost disadvantage (20–35%) in comparison to foreign shipyards.
- Create a skilled workforce addressing productivity and capability gaps.
- Foster technological advancement, speed up project execution cycles.
- Promote R&D and innovation, and create inclusive growth benefiting coastal communities.

❖ Development Models

(1) Marine Shipyard Clusters (MSCs)

- Integrated development including:
 - Shipyards (with dry docks, slipways, workshops, etc.)
 - Ship Recycling Yards
 - Ancillary industries (e.g., navigation, propulsion, safety)

- equipment)
- Skilling centres
- R&D and engineering support infrastructure
- Social infrastructure (housing, healthcare, schools)
- **Cluster approach** lowers costs, improves logistics, and shortens execution timelines.
- **Locations identified:** Dighi, Jaigad, Dabhol, Nandgaon, Vijaydurg, and Bankot.

(2) Yards in Existing/Upcoming Ports

- To leverage **existing port infrastructure** by proposing a shipyard/ ship recycling facility in existing ports.
- Ports can partner with private developers.
- Requires Detailed Project Reports (DPRs) and MMB approval.

(3) Standalone Yards

- Developed independently outside clusters or ports.
- Land/waterfront allocated via **transparent bidding or Swiss Challenge** method.
- MMB may also allocate to **government agencies or PSUs**.
- Locations include Vaitarna, Virar, Bhonang, Revdanda, Rohile, and others.

❖ Financial Incentives

A. For Yard Development

- **15% capital subsidy** on project cost.
- Disbursed in four instalments (each after 25% completion).
- Final instalment post-commercial operation start.

B. For Skill Development

- **60% of facility cost** or ₹5 crore max for setting up skill

centres.

- **Annual assistance** up to ₹1 crore or 50% of skilling/upskilling cost.

C. For R&D Facilities

- **60% of facility cost** or ₹5 crore max for setting up R&D/testing/ incubation centres.

Note: These incentives are exclusive and override other existing schemes.

❖ General Terms

➤ Concession/Lease Period

- **30 years**, extendable by another **20 years**.
- Ports: Lease co-terminus with Port concession agreement.

➤ Expansion Projects

- Eligible for **up to 80% of new project incentives**.

➤ Sustainability Focus

- Promote **clean energy, eco-friendly operations**, and adherence to environmental norms.

Mandatory compliance with all **safety and environmental regulations**

F. Hydrographic Survey

Under the Hydrographer in Maharashtra Maritime Board a Hydrographer Department is functioning. This department provides the planning of different departments and development of the sea projects and information of implementations. Further under the regulation of Sea Shore area, the measures for safely navigation and development of the ports and survey work of drawing line of highest/ lowest tide is undertaken. This department has got collection of more than 938 information maps in the department. Those, with an interest to utilize water way for them these maps are made available by payment of prescribed fees.

Further from the Hydrographer Department the tables of low tide of Other than Major Ports are published. In this table the timings of high tide/ low tide and the approximated height of the waves are given.

G. Marine Engineer & Chief Surveyor : Silt Excavation Navigation Inland Vessels Act, 2021 (replaces Inland Vessels Act 1917)

Excavation of the Silt: - In the water way due to natural process the silt is collected which does not make required depth available for navigation. Therefore for excavation of the silt in these places and make available required depth for water transport of passenger & goods a dredging unit with employees are functioning in the office of the Marine Engineer. The work of silt excavation is carried out in the required area as per sanctioned programme during open season from 15th September to 25th May every year and from the year 1999 a separate capital dredging fund has been made available, after completion of Tender process the silt excavation at a large scale through the private Contractors is undertaken and the target of silt excavation is achieved by office of the Marine Engineer.

Navigation Facilities: Internally from Dahanu to Kiranpani, on this Coastal line Fishermen for Navigation and for Boat Navigation guidance 45 Navigation light are installed. The Navigation lights were being operated on Gas & electricity earlier but now the work to fix the Solar Lamps, working on Solar Energy are completed.

Inland Vessels Act 2021 (replaces Inland Vessels Act 1917): from May 2000 under the Inland Vessels Act 2021 the work of annual inspection of the Vessels registered in Maharashtra has been allotted to the Marine Engineer & the work of inspection of Vessels is being carried out & the work of issue of certificate is undertaken by the Marine Engineer.

H. Necessary papers for the Survey of Vessels under the Inland Vessels Act 2021 (replaces Inland Vessels Act 1917)

- a) Drawing Plan, Stability, Inquiling Report.
- b) Declaration of the owner of the boat.
- c) Survey report from the Survey Officer (for issue of certificate)
- d) Copy of last survey certificate.
- e) Copy of Registration of certificate.
- f) Copy of Bouyant apparatus report (validity period).
- g) Xerox copy of fire fighting equipments (validity period).
- h) A copy of the certificate of Sailor / Master which is valid in Maharashtra.
- i) Certificate of Engine Driver.
- j) The work completion certificate issued the Surveyor.

I. Civil Engineering Works undertaken by Maharashtra Maritime Board

Due to forceful stormy waves on certain place on Coastal line of Maharashtra, erosion is caused in seashore and causes dangers to nearby residential areas. In the Erosion Prone area for prevention of erosion, decision has been taken to construct the erosion preventive dams after survey of the spots and plans & estimates of these dams are prepared by Coastal Engineer and Administrative Approval is granted & after the funds are made available by Government the works are undertaken & completed. The places which are proper for water transportation in that place passenger shelter and water supply arrangement are being made. Further for securely the water transportation lamps etc facilities are provided in the ports.

11. Offices of Maharashtra Maritime Board

Sl. No.	Name of the Offices & Address	Telephone No.	Email Address
1.	Head Office Chief Executive Officer Maharashtra Maritime Board Indian Mercantile Chambers, 2 nd Floor, Ballard Estate , Mumbai- 400 001	022 - 69041700	ceommb@gmail.com
2.	Chief Port Officer Maharashtra Maritime Board, Indian Mercantile Chambers, 2 nd Floor, Ballard Estate , Mumbai- 400 001	022- 69041704	cpommb@gmail.com
2.	Hydrographer Maharashtra Maritime Board, Govind Patil Marg, Khardanda, Bandra (W), Mumbai- 400 052.	022- 69041715	hgr.mumbai@mmb.maharashtra.gov.in

3.	Marine Engineer & Chief Surveyor Maharashtra Maritime Board, Indian Mercantile Chambers, 2 nd Floor, Ballard Estate , Mumbai- 400 001	022-69041715	mecs.mmboffice@gmail.com
4	Ports Officer Bandra Group of Ports Govind Patil Marg, Khardanda, Bandra (W), Mumbai- 400 052	022-26040864 / 022-26490873	portofficerbandra@gmail.com / lepandechokeshwar@yahoo.com
5.	Ports Officer, Mora Group of Ports Chandeni Koliwada, Mithbunder Road, Thane (East).	022-25325632 / 022-25328445	morapommb@gmail.com
6.	Ports Officer Rajpuri Group of Ports, Bhaji Market Road, Alibag, District - Raigad.	02141-226551 / 02141-222746	po.rajpuri@mmb.maharashtra.gov.in / po.rajpuri.mmb@gmail.com
7.	Ports Officer Ratnagiri Group of ports, Mandvi, Tal. Dist.- Ratnagiri	02352-204279	portoffice123@yahoo.in / sandeepvb123@rediffmail.com

8.	Ports Officer Vengurla Ports Group, Salgavkar Building, Ghar No. 32, Parulekar Galli, Tal.- Vengurla, Dist.- Sindhudurg- 416516.	02366- 262014 / 02366- 262077	sanjayugalmugale@gmail.com / povengurlammb@gmail.com
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12. Period for settlement of Various demands of the Public - Time limit

Sr · No	Name Of Public Service	Time limit for providing service (working days)	Designated Officer by Whom services will be Provided	First Appellate Authority	Second Appellate Authority
01	Geotechnical, Geophysical and Hydrographic Survey Permission	01 Month	Hydrographer, Maharashtra Maritime Board, Khardanda, Khar (W), Mumbai-52. Ph-022 26045702	Chief Executive Officer, Maharashtra Maritime Board, Mumbai. Ph-022 22612143	Principle Secretary / Additional Chief Secretary (Transport & Ports), Home Department, Mantralaya, Mumbai - 400 032 022-22025009.
02	Permission for handling Over Dimensional Cargo (ODC) from MMB jetties	10 days	Nautical Advisor Maharashtra Maritime Board 022 - 69041777	Chief Executive Officer Maharashtra Maritime Board 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Ports), Government of Maharashtra, Mumbai - 400 032. 022-22025009.
03	Permission for Hydrographic survey/ geophysical survey/ geotechnical survey for port	7 days	Nautical Advisor Maharashtra Maritime Board 022 - 69041777	Chief Executive Officer Maharashtra Maritime Board 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Ports), Government of Maharashtra,

	planning, DPR preparation etc.				Mumbai - 400 032. 022-22025009.
04	Permission for Dredging in Navigation Channel as per the request of Port Operators	7 days	Nautical Advisor Maharashtra Maritime Board 022 - 69041777	Chief Executive Officer Maharashtra Maritime Board 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Ports), Government of Maharashtra, Mumbai - 400 032. 022-22025009.
05	Passenger Route permission – New Application	30 days	Chief Ports Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Chief Executive Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Port), Govt of Maharashtra, Mumbai - 400 032. 022-22025009.
06	Passenger Route permission – Renewal Application	7 days	Regional Ports Officer, Maharashtra Maritime Board, Bandra/Mora /Rajpuri/ Ratnagiri/ Vengurla	Chief Ports Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Chief Executive Officer, Maharashtra Maritime Board, Mumbai. 022 – 69041777
07	Permission to start House Boat	30 days	Chief Ports Officer, Maharashtra Maritime Board,	Chief Executive Officer, Maharashtra Maritime	Principal Secretary / Additional Chief Secretary

			Mumbai. 022 - 69041777	Board, Mumbai. 022 - 69041777	(Transport & Port), Govt of Maharashtra, Mumbai - 400 032. 022-22025009.
08	Permission to start Harbour Cruise	30 days	Chief Ports Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Chief Executive Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Port), Govt of Maharashtra, Mumbai - 400 032. 022-22025009.
09	Permission to Transport Labour	30 days	Chief Ports Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Chief Executive Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Port), Govt of Maharashtra, Mumbai - 400 032. 022-22025009.
10	Port Clearance	01 day	Asstt. Port Inspector / Port Inspector	Regional Port Officer	Chief Ports Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777
11	Event Permission	07 Days	Deputy Collector, Maharashtra Maritime Board, Mumbai.	Chief Executive Officer, Maharashtra Maritime Board, Mumbai.	Principal Secretary / Additional Chief Secretary (Transport & Ports), Home Department, Mantralaya,

				022 - 69041777	Mumbai- 400 032. 022-22025009.
12	Sand Depo Permission	15 Days	Deputy Collector, Maharashtra Maritime Board, Mumbai.	Chief Executive Officer, Maharashtra Maritime Board, Mumbai. 022 - 69041777	Principal Secretary / Additional Chief Secretary (Transport & Ports), Home Department, Mantralaya, Mumbai- 400 032. 022-22025009.
13	Survey of Vessel under Inland Vessel Act, 1917 section 9	Within 45 days after receiving the application	Marine Engineer and Chief Surveyor	Chief Port Officer, Maharashtra Maritime Board	Chief Executive Officer, Maharashtra Maritime Board.
14	Registration of Vessel under Inland Vessel Act, 1917, section 19F	Within 10 days after receiving the application	Regional Port Officer	Chief Port Officer, Maharashtra Maritime Board	Chief Executive Officer, Maharashtra Maritime Board.
15	New/Renewal of Passenger Vessel License.	API/PI submitted application to Regional Port Officer within 8 days. Regional Port Officer issued	Regional Port Officer	Chief Port Officer, Maharashtra Maritime Board	Chief Executive Officer, Maharashtra Maritime Board.

		Licence within 15 days.			
16	NOC for Shooting at Non-Major Port/Minor Port.	Within 8 days after receiving the application from Registered Film Institute.	Regional Port Officer	Chief Port Officer, Maharashtra Maritime Board	Chief Executive Officer, Maharashtra Maritime Board.
17	Permission for Swimming	Within 8 days after receiving the application .	Regional Port Officer	Chief Port Officer, Maharashtra Maritime Board	Chief Executive Officer, Maharashtra Maritime Board.
18	Sale of Hydrographic Survey Chart.	After receipt of an application requesting for the survey chart of an area, depending on the availability of the hydrographic survey data of that particular area, the chart will be issued against the	Deputy Hydrographic Survey, Maharashtra Maritime Board	Hydrographer, Maharashtra Maritime Board, Mumbai Khardanda, Khar (W.), Mumbai - 52. Ph. 022-26045702.	Chief Executive Officer, Maharashtra Maritime Board.

		<p>payment of prescribed fees within a immediately of time. In case of non-availability of the hydrographic data of that area, the chart will not be able to be provided.</p>			
19	Sale of Tide Table	<p>After Receipt of application and after depositing the fees, Tide Table will be issued same day.</p>	<p>Deputy Hydrographic Survey, Maharashtra Maritime Board</p>	<p>Hydrographer, Maharashtra Maritime Board, Mumbai Khardanda, Khar (W.), Mumbai - 52. Ph. 022-26045702.</p>	<p>Chief Executive Officer, Maharashtra Maritime Board.</p>

13. Complaint Redressal Officer

The services to be provided by the Department if not provided within prescribed time limit or any complaints are lodged by the public then the following Officers may be contacted in person or by letter.

Chief Ports Officer,

Maharashtra Maritime Board, Mumbai.

Indian Mercantile Chambers, 2nd Floor, Ramjibhai Kamani Road

Ballard Estate, Mumbai- 400 001

Telephone No.: 22615457

Fax No.: 2261 4331.